Risk Assessment – Camping tents, air marquee and event shelters

Baseline	X	Site Specific		Vulnerable Person		Temporary		Version	12/03/2025	Date of issue:	12/03/2025

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Operating notes:

- Participants to be supervised 1:30 with an additional adult when erecting pop up tents and using mallets
- No participants will erect the air marquees or event shelters, only erected by leaders
- Tents and marquess erected to manufacturer's instructions

Risk – Benefit Statement: There is a very low risk of bumps, cuts and grazes in erecting tents, but high levels of participation, making the risk acceptable.

Hazard Description and activities giving rise to risk	Who may be harmed	Control Measures	Risk Rating
Tent poles breaking or defective - equipment causing minor bumps, cuts and grazes	All	• Check the condition of the pitching area and equipment before you begin using it, and report defects that arise during erection • Where possible leaders will place tent bags in pitch position to limit carrying	Very Low
Manual Handling Injury – Muscle strain from moving tents around site	All	• When heavy objects must be moved (air tent), appropriate manual handling techniques must be used and more than one person	Very Low
Overheating – from exposure to high sun temperatures	All	• Leader explains ventilation points on tents and leave doors open during good hot weather • In the marquee open both doors to allow airflow ventilation	Very Low
Tripping over tent guy ropes – bumps, cuts and grazes	All	• Leader explains no running rules around tents • Leader explains no walking areas around tents	Very Low